



**Government of Jammu and Kashmir
Services Selection Board
Sehkari Bhawan, Rail Head Complex, Jammu**

NOTICE

**Subject- Submission of online preferences for the posts of Library Assistant and Jr Librarian,
School Education department (adv 02 of 2017)- reg**

The Board will activate a link for online submission of preferences on its Online Portal (www.ssbjk.in) from **17th Feb, 2018 (7 pm) till 23rd Feb, 2018**. All applicants who have been shortlisted for Counselling/Document verification (to be held on 21st /22nd Feb, 2018) for multiple items of Jr Librarian and Library Assistant are required to submit their preferences. The preferences will prevent repetition of candidates in multiple selection lists in the final Selection list. The candidates under SC category who are figuring at multiple items are also required to fill their preferences.

Steps for submitting post preferences:

1. Login in on JKSSB Online Application Portal (www.ssbjk.in) using your Username and Password credentials.
2. Click on My Account.
3. On left side, you will see **Preference Form**. Click on it.
4. Select the **Group of Advertisement (LIBRARY -02 of 2017)** for submitting preferences from Drop down list.
5. It will display all the applications submitted by you for all the advertisements under that group. A textbox will be displayed in front of each application to enter your choice/ preference.
6. Please enter preferences as 1/2/3 etc. You may choose any post as first preference but you have to choose 1st preference before choosing second and like that.
7. It is mandatory to enter preference for all the advertisements.
8. After entering preferences for all advertisements, click on SAVE button.
9. System will display message to confirm submission of preferences.
10. After successfully submission of preferences, a message will be displayed mentioning **your preferences are saved successfully**.

Secretary,
J&K Services Selection Board,
Jammu.

No. SSB/Secy/Sel/2018/1736-40

Dated: 17.02.2018

Copy to the:-

1. Director Information, J&K Government, Jammu with the request to get the said notification published in at least three leading local newspaper of Jammu/Srinagar on three consecutive dates.
2. AO, Jammu/Srinagar for information and na.
3. Private Secretary to the Ld. Chairman for information of the Chairman.
4. I/c Web site.
5. Stock file.