



Government of Jammu & Kashmir
Services Selection Board
Zum Zum Building Rambagh, Srinagar
(www.jkssb.nic.in)

Notice

Subject:- Conduct of written test for the post of Executive Officer, advertised vide Notification No. 01-HUD of 2015 dated 01.09.2015.

- I. Whereas, the Housing & Urban Development Department had advertised **22 posts (13 posts in Kashmir Division and 09 posts in Jammu Division)** of Executive Officers in Urban Local Bodies of Jammu/Kashmir, vide Notification No. **01-HUD of 2015 dated 01.09.2015; and**
- II. **Whereas, the** Housing & Urban Development Department also notified the selection criteria in the above said notification; and
- III. **Whereas, subsequently the** Housing & Urban Development Department vide its corrigendum notice no. HUD/LSG/ULBJK/08/14 dated 13.03.2018 has decided to conduct written examination for the posts of Executive Officers through J&K Services Selection Board without assigning any weight-age to any of the criteria mentioned in the original advertisement notice; and
- IV. **Whereas, the** Housing & Urban Development Department has now forwarded the database of the candidates who have already applied for the said posts in terms of the original advertisement; and
- V. As such, the candidates who have applied for the said posts are hereby informed through this notice that the JKSSB will conduct Computer based or OMR based written exam for the said posts after June, 2018 (with an advance notice of at least 15 days). The exam will be conducted as per the syllabus given at annexure A to this notice. There will be objective type written test comprising of 120 questions with each question carrying 1 mark. There shall be negative marking also (0.25 for each wrong answer). The duration of the exam will be 2 hours.

(G.H Sheikh), KAS
Secretary,
J&K Services Selection Board,
Srinagar.

No:- SSB/Sel/Secy/2018/ 5486-96

Dated:- 28 -05-2018

Copy to the:-

- 1 **Principal Secretary to the Hon'ble Governor, J&K State.**
- 2 Principal Secretary to Govt. Housing & Urban Development Department, J&K Government.
- 3 Commissioner/Secretary to Govt. GAD, for information.
- 4 Director Information, J&K Government Jammu with the request to publish the said Notice in at least three leading local news papers of Jammu/Srinagar.
- 5 Director, Radio Jammu/Kashmir. He is requested to kindly broadcast the above said notice.
- 6 Director Doordarshan Jammu/Kashmir. He is requested to kindly telecast the above said notice.
- 7 Principal pvt. Secretary to the Chief Secretary J&K Government
- 8 Administrative Officer, J&K SSB, Divisional Office, Jammu/Srinagar.
- 9 Pvt. Secretary to Chairman SSB for information of the Ld. Chairman.
- 10 I/C web site SSB.
- 11 Notice Board/Record

Jammu & Kashmir Services Selection Board

Executive Officer

Multiple Choice Based Written test

**Reference Guidelines and Syllabus
120 Marks/120Minutes/120 questions**

UNIT-I GENERAL ENGLISH

15 Marks

The section aims to test the correct understanding of General English of the candidates. The questions will be asked to test the knowledge of Tenses, Narration, Modals, Articles, Comprehension, Phrases, Pronouns, Homonyms / homophones, Synonyms and antonyms, Pairs of words and their use in meaningful sentences, Idioms and phrases etc

Unit-II GENERAL KNOWLEDGE AND CURRENT AFFAIRS (STATE, NATIONAL and INTERNATIONAL)

30 Marks

As the name suggests, the Section aims to test the General awareness of the candidates. A candidate is expected to be aware of the current happenings around him at local, national and international level. The questions will cover areas such as Political, Social, Entertainment, Sports, Economic, Science and Technology, Business. The conventional topics which will be covered are History of India and J&K with special focus on Modern Indian History. Questions pertaining to Geography, Polity and Economics of India and J&K will also be asked.

UNIT-III ENVIRONMENT AND ECOLOGY

(15 marks)

This section aims to test the awareness of candidates to the issues pertaining to our environment and surroundings. The broad topics which will be covered in this section will include Sources of energy, Non-Conventional Sources of energy, Natural Resources, Pollution, Green House phenomena and effects of Global Climatic Change, Water related issues in the Country, Natural disasters and its mitigation.

UNIT – IV URBAN DEVELOPMENT AND RELATED TOPICS

(30 Marks)

The unit aims to check the job related suitability of the candidates. The candidate is expected to be aware of the issues and challenges facing the country in the process of Urbanisation. The candidate is also expected to be aware of the initiatives of the Government to address these challenges. The major problems associated with urbanisation, reasons for rapid urbanisation in India, Major Urban Centers, Schemes and Initiatives of Government of India, Policies and Documents on Urban issues like Sanitation, Housing, Mobility, Health, Education etc., will be the broad topics covered in this section.

Unit-V MENTAL ABILITY TEST

15 Marks

➤ Number series.

- Letter series.
- Coding decoding.
- Direction sense.
- Blood relations.
- Mathematical reasoning.
- Speed, Distance and Time.
- Statements and conclusions.
- Logical Reasoning.
- Mental Reasoning.

Unit-VII

Computer Applications

15 Marks

- Fundamentals of computer sciences
- Hardware & Software
- Input and output devices
- Operating system
- M.S Word, M.S Excel, M.S Access and Powerpoint Presentation
- E-mail & Internet

(G.H Sheikh), KAS
Secretary,
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