

GOVERNMENT OF JAMMU AND KASHMIR
JAMMU AND KASHMIR SERVICES SELECTION BOARD

Hema Complex, Channi Himmat, Jammu/Zamzam Complex Rambagh, Srinagar

(www.jkssb.nic.in)

IMPORTANT NOTICE

Subject: Provision of Compensatory Time and assistance of Scribe for Persons with Benchmark Disabilities (PwBDs) in the examinations conducted by Jammu and Kashmir Services Selection Board (JKSSB).

For the examinations conducted by the J&K Services Selection Board, a Person with Benchmark Disabilities (PwBDs), who is either blind or is permanently disabled from writing with his own hands, may choose to avail the facility of a Scribe and/or compensatory time of 20 minutes per hour of examination, on production of a Certificate from the competent Medical Board (**Annexure-I**), provided the posts for which the examination is being conducted are otherwise suitable for such categories of Persons with Disabilities.

The facility of Scribe for such candidates shall be available with the following conditions:

1. The candidate shall have to arrange for his/her own scribe to avail the facility.
2. The person engaged as Scribe should not be a candidate for the same examination himself.
3. He shall not be a student of the same institution/centre where the test is being conducted and also not a relative of the candidate.
4. The Scribe shall be a student of a lower grade of education than the candidate appearing in the examination. He shall also not possess more than the minimum qualification as required for the post for which the candidate is taking the examination. If subsequently it is found that the qualification of the Scribe is not as declared by the candidate, the candidate shall forfeit his/her right to the post and claims relating thereto.
5. The Scribe would need to produce a valid ID Proof in original at the time of examination.
6. If a candidate is detected as assisting another PwD candidate as scribe in this examination, the candidature of both the candidates shall be cancelled.
7. The candidates with Benchmark Disabilities opting for facility of a Scribe shall be required to submit details of the Scribe at the time of examination as per proforma at **Annexure-II**.
8. No attendant other than the Scribe for eligible candidates shall be allowed inside the Examination Hall.

Note-I: *For availing the facility of Scribe and/or compensatory time in terms of the conditions given above, a candidate should have filled the*

application form as PwD candidate, at the time of applying for the post and in addition shall have to submit following documents (whichever applicable) to the Observer on the day of the examination:

- 1. Application on plain paper*
- 2. Person with Disability Certificate (Self-attested).*
- 3. Certificate regarding physical limitation to write (Annexure-I).*
- 4. Letter of Undertaking for Using Own Scribe (Annexure-II)*
- 5. Admit Card/Roll Number and Contact Number.*
- 6. Qualification certificate of Scribe (Self-attested).*
- 7. Photocopy of the Scribe's Photo-ID Proof signed by the candidate as well as the Scribe.*

Note-II: *Candidates who wish to avail either facility of a Scribe and/or compensatory time, are advised to reach the examination centre at least one hour in advance to make the process hassle free manner.*

Note-III: *The candidature of such candidates shall remain provisional till the veracity of the relevant document/s is verified. Candidates shall be debarred from the examination in case of fraudulent claim of PwD status.*

Sd/-

Reyaz Ahmad Malik (JKAS)

**Controller of Examinations
J&K Services Selection Board**

No.JKSSB-COE0EXAM(UT)/54/2022-03

Dated:23.11.2022

Copy to:

1. Divisional Commissioner, Kashmir/Jammu.
2. Secretary to Government, General Administration Department, Civil Secretariat, Jammu.
3. Director, Information and Public Relations, J&K with the request to publish this Notice in all leading dailies of J&K for three consecutive days.
4. All Members, J&K Services Selection Board.
5. Secretary, J&K Services Selection Board.
6. All Observers.
7. Administrative Officer, J&K Services Selection Board, Jammu/Srinagar.
8. Private Secretary to Chairman, J&K Services Selection Board.
9. In-charge Website.

Annexure-I

Certificate regarding Physical Limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs
_____ (name of the candidate with disability),
a person with _____ (nature and percentage of
disability as mentioned in the certificate of disability), S/o / D/o
_____ a _____ resident of
_____ Village/District/State) and to state that he/she has
physical limitation which hampers his/her writing capabilities owing to his/her
disability.

Signature

Chief Medical Officer/Civil Surgeon/Medical Superintendent of a
Government Healthcare Institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Note: Certificate should be given by a Specialist of the relevant stream/disability (e.g. Visual Impairment-Ophthalmologist, Locomotor Disability-Orthopaedic Specialist/ PMR).

Annexure-II

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No _____ at _____ (name of the centre) in the District _____, _____ (name of the State/ UT).
My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/ her qualification is _____
In case, subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto

(Signature of the candidate with opting for Scribe)

Place:

Date: